

LKS2 Computing Knowledge Organiser

Year 3 - Term 5 - Desktop Publishing

Key Focus: use desktop publishing software and consider careful choices of font size, colour and type to edit and improve premade documents.

National Curriculum Objectives:

- Use search technologies effectively, appreciate how results are selected and ranked, and be discerning in evaluating digital content
- Select, use, and combine a variety of software (including internet services) on a range of digital devices to design and create a range of programs, systems, and content that accomplish given goals, including collecting, analysing, evaluating, and presenting data and information



Desktop Publishing -

- To recognise how text and images convey information
- To recognise that text and layout can be edited
- To choose appropriate page settings
- To add content to a desktop publishing publication
- To consider how different layouts can suit different purposes
- To consider the benefits of desktop publishing

Key vocabulary

Word	Meaning
Align	To line up text or images with each other on a page.
Font	A set of text characters the same style and size.
Templates	A set layout used to make a document.
Orientation	The direction of a rectangular paper for printing. This can be landscape or portrait.

Sticky Knowledge:

Text and images can be used to share information.

Text and images can be edited to create a layout.

Different layouts can be used to suit different purposes.